

Summer 2023 Assessor Conference Course Descriptions

Level I / Level II:

The Level I and Level II Assessor/Appraiser courses will be taught separately (in lieu of the on-line tutorials) from Monday through Thursday (8/21 – 8/24/2023). The courses cover real estate appraising, accounting, and property tax law. *Each student needs to print and bring the 2021 Real Property Assessment Manual and Guidelines (including the updated 2022 Cost Tables – Appendix C & G and the Location Cost Multipliers), the six POWERPOINT tutorials (2023 Level I / II Tutorials) including the problems and answers for each module, as well as some property record cards and the practice test. Also, bring a reliable calculator and a ruler.* The Level I and Level II exam will be administered Friday (8/25/2023) morning.

Instructors: Level I – Beth Singleton; Level II – Chris Wilkening (DLGF) CE hours - NA

Workshop 151 – Uniform Standards of Professional Appraisal Practice

This workshop covers materials from The Appraisal Foundation, *Uniform Standards of Professional Appraisal Practice* which includes: definitions, preamble, ethics rule, record keeping rule, competency rule, scope of work rule, jurisdictional exception rule and standards 1 through 3, and 6 through 10. Supplementary materials include The Appraisal Foundation *Uniform Standards of Professional Appraisal Practice (USPAP)*. This workshop includes an exam.

Instructor: Terry Taylor 15.0 CE Hours (first time attendees only – N/A if retaking course)

IAAO Course #102 – Income Approach to Valuation:

This course is designed to provide students with an understanding and working knowledge of the procedures and techniques required to estimate the market value of vacant or improved properties by the income approach. This course covers real estate finance and investment, capitalization methods and techniques, analysis of income and expenses to estimate operating income, selection of capitalization rates, and application of the approach.

Instructor: Brad Fowler 30.0 CE Hours (first time attendees only – N/A if retaking course)**

IAAO Forum 917- How to Critique an Appraisal:

Discover a methodical approach to the review and critique of appraisals submitted in support of assessment reduction. You will distinguish if an appraiser acts as an advocate for the client, or truly approaches the assignment as a disinterested unbiased third party. All aspects of an appraisal will be inspected to ascertain the credibility and reliability of the work submitted.

Instructor: Andrew Smethers, Lana Boswell 7.50 CE Hours

Tax Abatements:

Abatements: You can't live with them; you can't live without them. What role does the assessing official play in the abatement process? This course will cover the various aspects of the property tax abatement process, including recent legislative changes.

Instructor: Steve McKinney 3.0 CE Hours

All Things Exemptions, Deductions & Credits:

This comprehensive class will cover a range of topics involving exemptions, deductions, and credits. In addition to learning foundational points about filing and what role the assessor has, this class will teach participants about questions most asked of the DLGF. The class will address a wide range of issues, from charitable, religious and other exemptions, to the homestead deduction, over-65 deduction and circuit breaker credits, to disabled and veterans' deductions. The class will include key case law updates and new statutory law in several areas as well.

Instructor: Jennifer Thuma, Esq. 3.0 CE Hours

Mobile Homes: On the Road Again:

Do you want to learn about the assessment of Mobile Homes, but you do not want to be stuck in a hotel conference room? This interactive class will be a field trip to Cohron Homes at 9622 Pendleton Pike on the northeast side of Indianapolis. We will take a bus from the hotel to the facility and back – all in three hours. Please note that there is a maximum of 50 people per class.

Instructor: Barry Wood -Thursday / Diane Jarosz - Friday 3.0 CE Hours

Land Orders:

This course will address various aspects of assessing land, with a specific emphasis on the Land Order, including recent legislative changes. Come learn the who, what, when, why and how of valuing land as part of the cyclical reassessment.

Instructors: Barry Wood 1.5 CE Hours

Legislative Processes:

This session will provide an overview of how to find bills, how to talk to your legislators, how to watch hearings, how to navigate the website, and what's a caucus?

Instructors: Stacey O'Day, Ryan Hoff 1.0 CE Hours

Debating Assessing Techniques, Procedures and Tools:

This course will be an audience participation class, where we will debate various assessing techniques, procedures and tools, discussing both pros and cons of the topic, allowing for participants to share their thoughts and best practices.

Instructor: Ken Surface 3.0 CE Hours

Commercial Roundtable:

Join us for a discussion about commercial and industrial assessment topics and how legislative changes are impacting the Assessor's office. Topics will address changes to big box retail, self-storage facilities, apartments, among other issues or challenges associated with commercial and industrial property assessment. Bring your own real-life examples to add to the discussion!

Moderator: Kevin Poore, AAS 3.0 CE Hours

TODAY'S PTABOA:

This course will cover the PTABOA's role and responsibilities in the appeals process and the common issues and problems sometimes encountered in the process. Topics will include the conduct of the hearing, the various types of evidence that can be presented during the hearing and how that evidence should be evaluated, handling confidential information, complying with the open-door law, and the ins and outs of decision making.

Instructors: Marilyn Meighen, Brian Cusimano, Ken Rogers 3.0 CE Hours

Active Shooter and Drug Trends Education:

Indiana State Police will be presenting two topics. First they will talk about Unarmed Response to Active Shooter Events, which will provide prevention and response options to violent encounters. Next, ISP will provide an overview of current drug trends with visual examples of drugs and drug paraphernalia.

Instructors: ISP Officers: John Perrine, PIO Sergeant and Sergeant Taylor Shafer 2.50 CE Hours

Help! I Just Can't Anymore: A Lesson in Managing Workplace Challenges

Burnout. Stress. Change. All of these are experiences most of us have been through in the last 12-18 months while we try to do our best at work. But what do we do when it starts to get chip away at us? We focus on what we can control and learn how to manage it, shedding the negativity that keeps us down and push productive and positive energies forward. This session will teach your how to control the controllables and rise to the top of workplace challenges.

Instructor: Deanna Maio 3.0 CE Hours

What HR Does for You

In county government, HR plays a crucial role in managing and supporting county departments and their employees. Some key responsibilities are:

Recruitment & Selection: This includes advertising job vacancies, conducting interviews, and facilitating the hiring process. **Employee Onboarding:** HR ensures that all new employees receive proper onboarding and orientation. They provide information about county policies, benefits and procedures, helping employees understand their roles and responsibilities in the department.

Employee Relations: HR acts as a liaison between employees and management, handling employee grievances, disputes and disciplinary matters.

Compensation & Benefits: HR manages employee compensation including pay scales and job classifications and employee benefits including health plans, retirement plans and leave policies.

Learning and Development: HR coordinates and organizes training programs to enhance skills and knowledge of county employees.

Instructor: Nancy Steigmeyer 3.0 CE Hours

All Things GIS:

This course will be an overview of the technologies out there to help make our jobs, easier, more efficient, and more transparent. Even if you feel your office has the latest and greatest technology available you will come away with new ways of using it.

Instructors: Ryan Sellman, Marianne Cardwell, Matt Evans, Tim Lacy & Spencer Aalbrechtse 3.0 CE Hours