
2021 ICAA SUMMER COURSE DESCRIPTIONS

Level I / Level II:

The Level I and Level II Assessor/Appraiser courses will be taught separately (in lieu of the on-line tutorial) from Monday through Thursday (8/23-8/26/2021). The courses cover real estate appraising, accounting, and property tax law. *Each student needs to print and bring the 2011 Real Property Assessment Manual and Guidelines, the six POWERPOINT tutorials including the problems and answers for each module, as well as some property record cards and the practice test. Also, bring a reliable calculator and a ruler.*

The Level I and Level II exam will be administered Friday (8/27/2021) morning.

Instructors: Level I – Beth Singleton; Level II – John Toumey (DLGF) CE hours - NA

Workshop 151 – Uniform Standards of Professional Appraisal Practice

This workshop covers materials from The Appraisal Foundation, *Uniform Standards of Professional Appraisal Practice* which includes: Definitions, Preamble, Ethics Rule, Record Keeping Rule, Competency Rule, Scope of Work Rule, Jurisdictional Exception Rule and Standards 1 through 3, and 6 through 10. Supplementary materials include The Appraisal Foundation *Uniform Standards of Professional Appraisal Practice (USPAP)*. This workshop includes an exam.

Instructor: Lath Harris 15 CE Hours (first time attendees only – N/A if retaking course)

Gateway Submissions and Sales Disclosures:

What are some “best practices” to consider as you complete the review of your county’s sales data in preparation for submission via Gateway SDF? How do I upload our sales data via Gateway SDF? What sort of items or checks does the DLGF currently look at as part of its compliance review process of the sales data? What are some of the major changes with the Sales Disclosure Form and Frequently Asked Questions?

Instructors: Emily Crisler, James Johnson 1.5 CE Hours

Microsoft Teams for Ratio Studies:

Microsoft Teams is a unified communications platform that combines persistent workplace chat, file storage, and application integration. Starting with the 2020 Ratio Study filing process, the DLGF integrated TEAMS into the review and approval process. If you only use Teams once a year, or use it constantly, come and learn how TEAMS will lead to more effective and efficient communications in the Ratio Study process and other projects.

Instructor: Deliverance Bougie 1.5 CE Hours

Deductions/Exemptions:

Have you ever wondered what is the difference between an exemption and deduction? What forms are filed for exemptions and what forms are filed for deductions? Where are the various forms filed, and what role does the Assessor play? Come and find out the answers to these questions and much more.

Instructor: Kelly Elliott 1.5 CE Hours

Assessing Renewable Energy:

Over the past several years, there has been an increase in renewable energy projects (e.g. Wind Towers and Solar Farms) throughout the State. Learn how these projects are assessed, including recent legislative changes.

Instructor: Barry Wood 1.5 CE Hours

Water Pollution Control Equipment/Law Changes/Legal Issues:

What’s going on with water pollution control equipment? There has been a change in the law as to who has the authority to allow or not allow as an exemption. What are the new changes in the law and what is the assessor’s new role in the process? What is water pollution and what personal property may qualify for the water pollution control equipment exemption? Is the Form 103-P still the correct form on which to file the exemption claim for water pollution control equipment? Join us for all of the exciting answers to the above questions.

Instructors: Karen Arland, Joe Lukomski 1.5 Hours

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Assessing PPOP-IN:

The Department of Local Government Finance (DLGF) launched PPOP-IN, a self-service Personal Property online portal, in January 2021. In assessing PPOP-IN, what went well? What were some challenges? How can PPOP-IN be improved? Come and assess PPOP-IN in this inter-active session.

Instructors:

Khris Seger; Vicki Voris, DLGF Representative (TBD) 1.5 CE Hours

Recent Tax Court Decisions & IBTR Exemption Cases:

Part of this course will provide a case roundup to update the assessing community on many recent exemption decisions issued by the Indiana Board of Tax Review and the Indiana Tax Court. Several property types will be covered during the case review including, but not limited to: nursing homes, retirement communities, property owned by political subdivisions, physician practices and other property owned by hospitals.

Instructor: Sarah Schreiber 1.5 CE Hours

All Things Land:

All Things Land will focus on how to read a deed, land pricing methods, calculating base rates, land orders and who approves them, and land appeals.

Instructors: Cathi Gould, Ginny Whipple 1.5 CE Hours

COVID-19: Assessor Role & Legal Role:

This class will focus on how the COVID-19 pandemic has challenged the assessment community, impacted our government processes, and affected our appeal processes/procedures. The class will: Discuss the need to recognize the pandemic's impact on property values. Discuss the challenges of handling appeals, particularly commercial and industrial, but also residential. Discuss what data to try to collect during an appeal procedure and possible methods for interpreting that data. Discuss when to seek counsel and when to consider the need for obtaining an appraisal. Discuss the importance of trying to be consistent on appeals. Discuss 2021 Assessments and the use of sales data (or lack of sales data) in determining trend values for residential, commercial, and industrial property types.

Instructors: Brian Cusimano, Kevin Poore 1.5 CE Hours