
2020 ICAA WINTER COURSE DESCRIPTIONS

Level I / Level II:

The Level I and Level II Assessor/Appraiser courses will be taught separately (in lieu of the on-line tutorial) from Monday through Thursday (1/20 – 1/23/2020). The courses cover real estate appraising, accounting, and property tax law. *Each student needs to print and bring the 2011 Real Property Assessment Manual and Guidelines, the six POWERPOINT tutorials including the problems and answers for each module, as well as some property record cards and the practice test. Also, bring a reliable calculator and a ruler.* The Level I and Level II exam will be administered Friday (1/24/2020) morning.

Instructors: Level I – Beth Singleton; Level II – John Toumey (DLGF) CE hours - NA

Workshop 151 – Uniform Standards of Professional Appraisal Practice:

This workshop covers materials from The Appraisal Foundation, *Uniform Standards of Professional Appraisal Practice* which includes: Definitions, Preamble, Ethics Rule, Record Keeping Rule, Competency Rule, Scope of Work Rule, Jurisdictional Exception Rule and Standards 1 through 3, and 6 through 10. Supplementary materials include The Appraisal Foundation *Uniform Standards of Professional Appraisal Practice (USPAP)*. This workshop includes an exam. **Instructor: Lath Harris 15 CE hours (first time attendees only – N/A if retaking course)**

IAAO Course 300 – Fundamentals of Mass Appraisal:

This course provides an introduction to mass appraisal and is a prerequisite for the IAAO 300-level course series. Topics covered include single-property appraisal versus mass appraisal, components of a mass appraisal system, data requirements and analysis, introduction to statistics, use of assessment ratio studies in mass appraisal, modeling of the three approaches to value, and selection of a mass appraisal system.

Instructor: Marion Johnson 30 CE Hours (first time attendees only – N/A if retaking course)

Personal Property - Desk Audits / Effective Age:

Personal Property – Desk Audits

This class will cover basic definitions, address Real Property versus Personal Property, reasons and authority for conducting an audit, as well as basic desk auditing methods of personal property.

Effective Age

This class will cover the fundamentals of determining the effective age of a property. What is the age of a structure as compared to other structures performing like functions? Sometimes it can also be thought of as the actual age, less the years that have been removed from the actual age by such things as maintenance, repair, upgrading, and change. Come and find out what other factors can impact the effective age of a structure.

Personal Property: Instructor: Joe Lukomski Effective Age Instructor: Terry Knee 3 CE Hours

Mobile Homes / Personal Property With a Twist:

Mobile Homes

When is a manufactured home assessed as Real Property, Annually Assessed, or Personal Property? This course will cover all of the basics of assessing manufactured homes.

Personal Property – With a Twist

This class will explore different and unique personal property assessments. For example, how is Heavy Rental Equipment assessed – is it personal property or is it subject to excise tax? How is the \$40,000 (formerly \$20,000) exemption handled?

Instructor: Steve McKinney (DLGF) 3 CE Hours

DNR/Agricultural Land:

This class will review the Indiana Department of Natural Resources Classified Forest and Wildlands Program. The class will also address the valuation of agricultural land.

Instructors: Brenda Huter (DNR) and Chris Wilkening (DLGF) 3 CE Hours

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Utilities and Environmental Assessments:

The DLGF is responsible for assessing the value of public utilities and railroads in Indiana. This class will review the various statutory and administrative code provisions for the assessment of utilities and railroads, as well as the many changes that have occurred over the past few years. Additionally, this class will review the assessment of various “environmental” properties (e.g. Solar, Geothermal, and Wind Towers).

Instructors: Marlo Hayden, Julie Waddell, and Barry Wood (DLGF) 3 CE Hours

Assessor Trivia – Level III:

Come as an individual or as a group and test your knowledge in a trivia game type atmosphere, covering a wide variety of topics taken from the five (5) level III requirement classes. Not sure you will know the answers, no problem, we will cover all questions/answers in detail, providing you with a great opportunity to learn or provide a refresher course of various assessing topics, while having fun at the same time.

Instructor: Ken Surface 3 CE Hours

GUTS User Group Meeting:

Please join us for a GUTS User Group Meeting. Topics will include, the new Business Entity Code, the new 2017A Data Files to DLGF, the new Sales Disclosure Form and Module, and enhancements to the Ratio Study process. You will also have the opportunity to speak with our CAMA programmer, John Nicholson, to discuss any future enhancements to or questions about the system.

Instructors: Janis Wilson, Dan Spiker & John Nicholson 3 CE Hours

XSoft User Group Meeting:

Users are invited to join the XSoft team in this informative session. Team members will go over system updates and how to utilize them.

Instructors: XSoft Team 3 CE Hours

Thomson Reuters User Group Meeting:

Join ProVal for a user meeting where we discuss the following topics and more.

Permits Within ProVal

Join us as we review the recent changes to the permits area within ProVal.

Sales Ratio Excel Report

Join us as we review the existing Sales Ratio Excel Report within ProVal that can be easily generated and provided to the DLGF.

Instructor: Thomson Reuters Staff 3 CE Hours

Maximizing Your Journey™

This dynamic workshop is a tool for your leadership development. It is designed to help you create and accomplish your personal best, and to help you lead others to get extraordinary things done. At its core, leadership means setting goals, lighting a path, and persuading others to follow. But the responsibility entails much more. By taking the Next Steps, and accepting the challenge to lead, YOU come to realize that the only limits are those you place on yourself!

Instructor: Shawn Woods 3 CE Hours

Land Use and Valuation:

This course will help you understand the different land use types. We will also discuss how to determine which type and valuation method to use.

Instructor: TBD 3 CE Hours

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The Rise and Fall of Farmland Assessments: Who Wins, Who Loses?

Indiana began trending farmland assessments in 2008. Indiana added property tax caps to its Constitution in 2010. Farmland assessments increased from 2008 to 2015, then began to fall. Why did this change occur, and how do farmland assessment changes affect property tax bills and local government revenues under the tax caps? Prof. Larry DeBoer will provide some answers.

Instructor: Dr. Larry DeBoer 3 CE Hours

Appeals A-Z:

This course will provide a case roundup to update the assessing community on many recent decisions issued by the Indiana Board of Tax Review and the Indiana Tax Court. Several topics will be covered during the review of cases including, but not limited to: homesteads, hotels, various exemptions and the continuing dark box dispute.

Instructors: Sarah Schreiber & Brian Cusimano 3CE Hours

IAAO Re-take Opportunity: See information below to Register

If an attendee would like to re-take USPAP they would need to contact **Lath Harris**, instructor, for his information to put on the application to IAAO. For all other classes' attendees would need to contact **Marion Johnson** for his information. *The Applications and payment need to be into IAAO at Kansas City at least 3 weeks before the test date. They can get the applications at iaao.org/education*

Email Lath Harris at: lath@heybo.com

Email Marion Johnson at: mrj@sunflower.com